Job Title: **Business IT Security Officer**

Location: **Oldbury**

Company: **Proffer Solution Ltd**

Reports To: **CEO/EPD**

Date: **04/06/2025 – 04/06/2025**

Position Overview:

We are seeking a highly skilled and detail-oriented Business IT Security Officer to join our team in the Staffing and Recruiting industry. The ideal candidate will be responsible for overseeing the organization's information technology security strategy, ensuring compliance with regulatory and organizational security standards. This role requires an individual with strong analytical skills who can identify potential security threats and vulnerabilities, implementing appropriate measures to mitigate risks. The Business IT Security Officer will collaborate with various departments to enhance security awareness and promote a culture of security within the organization. Additionally, the successful candidate will be tasked with developing and maintaining security policies and procedures, conducting regular audits, and facilitating training sessions for employees on best security practices. The complexity of this role necessitates a deep understanding of the latest cybersecurity trends and technologies, as well as the ability to adapt to continuously evolving threats. As a key player in safeguarding our organization's sensitive information, the Business IT Security Officer will contribute to the integrity and continuity of our operations, which are critical in the dynamic environment of staffing and recruiting.

Key Responsibilities

- Develop and implement an IT security strategy to protect the organization's information systems.
- Monitor and analyze security incidents, ensuring timely response and mitigation strategies are in place.
- Conduct regular assessments and audits of existing security practices and protocols.
- Collaborate with various departments to enforce security policies and to promote security awareness among employees.
- Maintain up-to-date knowledge of the latest trends and techniques in IT security.
- Lead training and education programs on security best practices for staff members.
- Provide expert advice on risk assessments and recommend enhancements to existing security measures.

Requirements:

- Bachelor's degree in Information Technology, Cybersecurity, or a related field.
- Proven experience in IT security management, ideally within the staffing or recruiting industry.
- Strong understanding of information security principles, practices, and technologies.
- Experience with security audits and regulatory compliance standards.
- Familiarity with cybersecurity frameworks such as SCRUM Master, NIST, ISO 27001, or similar.
- Excellent analytical and problem-solving skills with a keen attention to detail.
- Effective communication skills, both verbal and written, to articulate security concepts to non-technical stakeholders.

Application Process:

Interested candidates are invited to submit their resumes and a cover letter detailing their qualifications and experience to **applications@proffersolutionltd.co.uk**. The company is committed to diversity and inclusion and encourages applications from all qualified individuals.

Proffer Solution Ltd is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.