

HR Manager - Service & Care

Department: **Recruitment Team**

Reporting Structure: **Onboarding Manager**

Salary: **£3,606 / £43,264**

Location: **Oldbury**

Work hours: **9:00 - 17:00**

Summary:

We are hiring an HR Manager - Service & Care Staffing to manage recruitment, onboarding, and personnel in the care and service sectors. You will create staffing strategies, oversee recruitment, and foster a positive workplace culture. Key tasks include collaborating with management on staffing needs and ensuring compliance with labor laws. If you are a strategic thinker passionate about people management, this is a great opportunity to make an impact.

Responsibilities:

- Roles Covered: Domestic Staffing, Hospitality Staffing, Health & Social Care Staffing, Retail & Beauty Staffing.
- Align HR strategies with business goals.
- Oversee recruitment for multi service and care sectors.
- Implement employee training programs.
- Manage employee relations and create a positive workplace.
- Ensure compliance with employment laws.
- Conduct performance management.
- Analyses HR metrics for decision support.

Preferred Skills:

- Experienced in recruitment.
- Knowledgeable in HR laws.
- Strong communication skills.
- Skilled in training programs.
- Proficient in HR systems.
- Strong communication and interpersonal skills
- Ability to multitask and prioritize in a fast-paced environment
- Proficiency in recruitment software and tools
- Strong organizational skills.

Qualifications:

- ✓ Bachelor's degree in Human Resources, Business Administration, or related field; Master's degree preferred.
- ✓ A minimum of 2 years of experience in human resources management,

Benefit

- Health insurance benefits.
- Professional development opportunities.
- Retirement savings plan (Pension)!