

Social Care Compliance Officer

Department: Social Care Compliance Officer

Reporting Structure: Reports to the Managing Director

Salary: £19.95 / £41,496

Location: Oldbury

Work hours: 9:00 - 17:00

Summary:

Proffer Solution Ltd is seeking a dynamic and passionate Equality, Diversity, and Inclusion (EDI) Manager to join our team. The successful candidate will be responsible for developing, implementing, and managing EDI initiatives to create a more inclusive and equitable workplace.

Responsibilities:

- Conduct regular audits and inspections to ensure compliance with regulatory requirements
- Develop and implement policies and procedures to address compliance issues
- Provide training and guidance to staff on compliance matters
- Investigate complaints and incidents related to compliance violations
- Collaborate with internal teams to address compliance concerns

Qualifications:

- Previous experience in a compliance role within the social care sector
- Knowledge of relevant legislation and regulations
- Strong attention to detail and analytical skills
- Excellent communication and interpersonal abilities
- Ability to work independently and as part of a team

Preferred Skills

- Attention to detail
- Analytical thinking
- Communication skills
- Interpersonal skills
- Problem-solving abilities

Benefit

- Health insurance benefits.
- Professional development opportunities.
- Retirement savings plan

If you are passionate about ensuring compliance and upholding standards in social care services, we would love to hear from you. Apply now to join our team at Proffer Solution Ltd!